INSIGHT WORKS

# ORDER SHIP EXPRESS

for Microsoft Dynamics 365 Business Central

**100% FREE APP FOR BUSINESS CENTRAL**

★★★★★ **5.0 on Microsoft Marketplace** · **Over 500 Installs**

## THE BUSINESS CENTRAL LICENSE-FREE SHIPPING APP FOR ANYONE SHIPPING PARCELS DOMESTICALLY.

Compare rates, buy the label, and write the freight charge and tracking number back to the sales order, without retyping an address on a carrier website.

Order Ship Express is a free Business Central extension. This is a completely free app from Insight Works for Business Central. It rate shops and creates parcel shipping labels from the sales order: choose the carrier and service, enter the boxes, compare rates, and buy the label. It is deliberately narrow, covering domestic parcel shipments, and it does that job without an Insight Works subscription, license key, or activation.

### Why it holds up

**Labels from the order you already have open.** Create Shipping Labels runs from the sales order. Shipping Agent Code and Service Code default from the customer or arrive with an e-commerce order, so the carrier decision is often made before anyone opens the page.

**Rates compared before you buy.** Get Rate returns live rates for the boxes you entered and can be re-run after changing options, so the cheapest or fastest service is a comparison rather than a guess.

**Freight margin visible per order.** A per-carrier markup percentage is set once in setup. Get Label writes a freight charge line at the marked-up amount to a configured general ledger account, with the actual cost recorded alongside.

**Tracking lands on the order.** The carrier's tracking number is written back to the sales order automatically, and Business Central's own shipping agent tracking link turns it into a clickable link.

**Multi-box, returns, and reprints covered.** Enter one line per box with dimensions and weight for box-of-N labels, create return labels against a posted shipment or invoice, and reprint or refund a label from the Shipped Packages list.

**Prints the way Business Central already prints.** Labels print through standard Printer Selections, with page size, copies, and per-user printer settings handled the way an administrator already expects.

### Who's on it

**Shipping coordinators**

Open the sales order, enter the boxes, compare rates, buy the label, and move to the next order.

**Order fulfillment specialists**

Label orders as they become shippable and generate return labels against posted shipments.

**Warehouse managers**

Move label creation out of a carrier website and into Business Central.

**Accounting & customer service staff**

Create an occasional one-off label without involving warehouse operations.

**IT managers & Business Central administrators**

Run the setup wizard, import carrier accounts, and configure markup and printing.

**Free to use, with nothing to activate.** Order Ship Express installs from Microsoft Marketplace and needs no Insight Works subscription or license key, so it can be set up and tested in a sandbox before it touches production orders.

**Backed by over 800 resellers.** Insight Works works through a global network of more than 800 Business Central resellers who can help consult, implement, and support a deployment. **See the Insight Works reseller directory**.

# ORDER SHIP EXPRESS

for Microsoft Dynamics 365 Business Central

## RATES & LABELS

- Three actions on the sales order: Create Shipping Labels, shipment options, and a Shipped Packages list
- **Get Rate** retrieves live rates from the carriers you activate; **Get Label** buys the label
- Package lines, one per box, with dimensions, weight, and a selectable unit of measure; a predefined package field for carrier-specific box types
- Multi-package shipments produce box-of-N labels
- Shipment options: adult signature, Saturday delivery, and third-party billing to a customer's own carrier account

## FREIGHT CHARGES

- Per-carrier markup percentage set once in Order Ship Express Setup; the resulting amount can be overridden on the order
- Freight charge line posts to a configured general ledger account, with the actual cost recorded alongside
- Three published events cover the freight calculation and the freight line, for custom rules

## RETURNS, REPRINTS & REFUNDS

- Return labels against a posted sales shipment or posted sales invoice, produced as a PDF
- Reprint or refund a label from Shipped Packages, reachable from the open order and from posted shipments and invoices; the refund window is short
- Additional labels on a partly shipped order, including on a different carrier

## PRINTING

- Labels print through standard Business Central Printer Selections, using the Order Ship Express Carrier Label report
- Without the PrintNode Connector PowerTool, the label downloads as a PDF
- Direct printing to a label printer needs the PrintNode Connector PowerTool and a PrintNode subscription

## SCOPE

- Domestic parcel only; no LTL, full truckload, or international shipments
- Labels are created from the sales order, not from a warehouse shipment
- No address validation, hazardous materials handling, cartonization, or barcode scanning

## BUSINESS CENTRAL LICENSING

- Free from Insight Works: no subscription, license key, or activation
- Works with Business Central Essential and Premium user licenses
- Microsoft licensing is separate and still required
- Postage is billed through the customer's own rating account, not by Insight Works

## INTEGRATION & INSTALLATION

- Installs from Microsoft Marketplace like any other Business Central extension
- Setup wizard imports supported carrier accounts and their services, lets you choose which carriers to activate, and applies a default configuration
- Built-in carrier accounts give discounted rates, primarily in North America; existing carrier accounts can be brought in
- Default dimensions and units of measure are configurable, including metric
- Tracking number and freight line are written back to the sales order

## PREREQUISITES & COMPATIBILITY

- Business Central online (cloud), in English, in any country where Business Central is available
- Rating and labeling run through a third-party service: an account and a valid production API key are needed before the setup wizard completes
- Test API keys produce labels watermarked as samples
- Shipments are domestic: a label covers a shipment within one country

## SUPPORT & RESOURCES

- Knowledge base at kb.dmsiworks.com with its own section: install guide, user guide, troubleshooting, and release notes
- A carrier that is not yet configured needs a configuration built by Insight Works, so report it to Insight Works
- Insight Works resellers can consult on setup and printing

## DATA & PORTABILITY

- Shipping data stays in standard Business Central records: the sales order, its freight charge line, and the carrier tracking number
- Labels are produced as PDFs

## ALSO FROM INSIGHT WORKS

Insight Works builds 30+ apps for Microsoft Dynamics 365 Business Central, concentrated in these areas of manufacturing and distribution. If Business Central has a gap, there's a good chance we already have a solution.

**Warehouse & Inventory Management**
Barcode-driven receiving, put-away, picking, cycle counting, and license plate handling.

**Shipping & Fulfillment**
Carrier rate shopping, pick-to-ship execution, and shipment tracking.

**Quality Control & Compliance**
Inspections, test management, and quality documentation.

**Production Planning & Scheduling**
Capacity-aware scheduling, planning worksheets, and demand forecasting.

**Shop Floor Execution & Maintenance**
Shop floor data capture, machine maintenance, and production analysis.

**Point of Sale & Data Tools**
Counter sales, document attachment, label printing, and bulk data import/export.

**See all Insight Works apps for Business Central**

VISIT WEBSITE

WATCH DEMO

Available on Microsoft Marketplace

Scan to visit


INSIGHT WORKS

**North America**
Suite #102, 5661 99 Street NW
Edmonton, Alberta
Canada T6E 3N8

**Europe**
Kingsfordweg 151
1043 GR Amsterdam
The Netherlands

www.insight-works.com
info@insight-works.com


© 2026 Insight Works. E&OE. · Datasheet updated: October 2026